



## **Executive Session**

Wednesday, January 6, 2016

3:00pm-5:00pm

### I. Welcome and Introductions

Present: Sarah Wu, Amy Laura Cahn, Hannah Chatterjee, Madeline Smith-Gibbs, Alice Anne Dolbin, Patricia Blakely, Leah Lazer, Ash Richards, Marvin Nichols, Alexandra Ernst, Nancy Kohn, Calvin Okunoye, Kurt Oehlberg, Bob Pierson, Lauren Del Rosario, Amanda Wagner, Cathy Reynolds, Linda Knapp, Alison Hastings, Tommy McCann, Paulette Adams, Esteban Kelly, Jessica McAtamy, Bridget Palombo

### II. Discussion of FPAC General and Executive Meeting Schedules for 2016

Amy Laura Cahn delineated the differences between General and Executive meetings. General meetings are an opportunity to share subcommittee updates with FPAC members and stakeholders, learn about issues and programs, build participant capacity through training and professional development, and network. Quorum is required for business to take place, and action items may be presented for member vote. Executive Sessions are more oriented to discussion and collaboration. Goals include increasing collaboration across FPAC subcommittees, discussing relevant issues, receiving public comment, and networking.

Amy Laura asked how FPAC can attract more community representation, and how FPAC's structure can facilitate participants. Suggestions included allowing time for public comments, breaking out into smaller groups to maximize conversation, dynamic governance practices, and spending less time reporting on what has already been done. FPAC staff will commit to getting materials out five days in advance of meetings, and it remains important that members to come prepared.

### III. Discussion of FPAC Bylaws Revision of Article 2, Section 4

At the December general meeting, members voted to approve 10 articles of FPAC's bylaws, make interim articles permanent, and add two new articles.

Alison Hastings led a discussion on the remaining decisions. Those present voiced support for having a higher bar for approving action items that are voted on by email: 51% of appointed members, rather than 51% of a quorum responding, must respond in favor of the item.

### IV. Establishing a Workforce Development Subcommittee

Calvin Okunoye, FPAC member and organizer with the Restaurant Opportunities Center, presented a proposal for a new Workforce and Economic Development Subcommittee. Meeting attendees suggested a broad scope that includes everyone along the food chain, working with current campaigns, focusing on developing soft skills, linking up with FPAC's procurement work, and

supporting jobs in local food businesses.

Anyone interested in joining the new subcommittee should [contact Calvin](#).

#### V. Subcommittee Feedback Session

##### **Good Food Procurement**

Good Food Procurement has been pleased to receive dozens of responses to its Good Food Catering Survey, which closes on January 15. The subcommittee is also conducting a procurement policy scan, working on testimony for a City Council hearing on green procurement policies, and planning for a good food buyer engagement event for the spring.

##### **Zero Waste**

A recommendation to establish a zero waste policy was included in recommendations to the transition team. The subcommittee recently establish the third Tuesday of every other month at 4pm as its regular meeting time, starting in January. It is now focused on taking information from the Zero Waste Report and figuring out how to best disseminate it to target audiences, and working with Nic Esposito of Philadelphia Parks & Recreation to implement zero waste policies at Parks & Recreation feeding sites.

##### **Urban Agriculture**

The subcommittee is planning an Open House event targeting urban growers. The goals are to share the subcommittee's work in an engaging way, get feedback and ideas, and attract non-agency participation.

Sarah Wu, Hannah Chatterjee, and Amy Laura Cahn met with the PA Department of Agriculture to discuss how to support urban agriculture statewide. A larger meeting will take place later this month.

##### **Communications & Outreach**

Everyone is welcome to submit announcements to FPAC's newsletter to [Madeline Smith-Gibbs](#).

##### **Anti-Hunger**

FPAC member Kathy Fisher, Policy Manager at the Greater Philadelphia Coalition Against Hunger, graciously agreed to speak to the subcommittee about potential ways FPAC can support County Assistance Offices. Kathy provided a thoughtful overview of the challenges and opportunities of improving access to SNAP (food stamps) and left the subcommittee with a lot of food for thought. Contact [fpac@phila.gov](mailto:fpac@phila.gov) for minutes from the meeting.

#### VI. Other Business

- Get Healthy Philly is having conversations about healthy food access, especially given that 20 supermarkets have closed recently. The program is working with the Planning Commission to include food in each of the district plans.
- The Pennsylvania Horticultural Society's (PHS) Roots to Re-Entry Job Training and

Placement Program gives inmates at the Philadelphia Prison System (PPS) a chance to develop new skills, gain hands-on landscaping and horticultural experience, and pursue meaningful employment upon their release. PHS is currently seeking an ambitious individual with strong landscape and horticultural knowledge as well as strong managerial, facilitation, and organizational skills. [Learn more](#) and apply ASAP.

- Urban Tree Connection (UTC) seeks to hire its next visionary leader as the founding director, Skip Wiener, retires after nearly three decades of service. [Learn more](#) and apply ASAP.
- Patricia Blakely will be the new co-chair of the Food Funders Affinity Group.

Submitted by Madeline Smith-Gibbs