



**GENERAL MEETING MINUTES**  
 Wednesday, December 7, 2016  
 3:00pm - 5:00pm  
 PHS Town Hall, 100 N. 20<sup>th</sup> St.  
 Philadelphia, PA

<b>ITEM</b>	<b>ACTION TAKEN</b>	<b>PAGE</b>
A. CALL TO ORDER	Called to order	2
B. ROLL CALL	Quorum Met	2
C. SUBCOMMITTEE UPDATES		
1. Anti-Hunger	Discussed	3
2. Food & Health	Discussed	3-4
3. Good Food Procurement	Discussed	4
4. Urban Agriculture	Discussed	4
5. Workforce & Economic Development	Discussed	4-5
6. Zero Waste	Discussed	5
D. PRESENTATION OF FPAC NEW MEMBER SLATE	Discussed	5
E. VOTING ITEMS		
1. FPAC Nominee Slate	Approved	5
2. October 2016 Minutes	Approved	5
F. DISCUSSION OF FPAC ATTENDANCE AND QUORUM	Discussed	5-6
G. PUBLIC COMMENT	Discussed	6
H. ADJOURNMENT	Adjourn	6



**A. CALL TO ORDER**

Co-chairs Amy Laura Cahn and Sarah Wu called the general meeting of the Philadelphia Food Policy Advisory Council (FPAC) to order. Meeting attendees introduced themselves and their affiliations.

**B. ROLL CALL**

Roll call indicated a quorum was present to conduct official business.

Members Present

Glenn Bergman	Jill Fink	Calvin Okunoye
Amy Laura Cahn	Kathy Fisher	Julianne Schrader-Ortega
Saleem Chapman	Esteban Kelly	Jimmy Wilson
Katrice Cheaton	Linda Knapp	Julie Zaebst
Stephanie Dorenbosch	Jessica McAtamney	
Bryan Fenstermaker	Herman Nyamunga	

Ex-Officio Members Present

Jennifer Aquilante	Ash Richards	Sarah Wu
Dominic McGraw	Amanda Wagner	

Members Absent

Patricia Blakely	Nancy Kohn	Barbara Schneider
Allison Blansfield	Andy Marin	Nicky Uy
Donkey Dover	George Matysik	Dwayne Wharton
Allison Hastings	Tommy McCann	
Ann Karlen	Greg McKinley	

Others Present

Liz Anderson	Janet Fleetwood	Tamela Luce
Kirtrina Baxter	Paul Glover	Jiana Murdic
Alexis Beckton	Leanne Harvey	Nati Passow
Zoe Braunstein	Jessica Herrmann	Rebekkah Scharf
Fredric Byarm	Taylor Johnson-Gordon	Hannah Schlesinger
Kelly Courts	Jasper Jones	Megan Smith
Noelle Dames	Kim Jordan	Suzanne Weltman
Liz Ferro	Paul Keppy	
Erica Feldman	Hannah Laurison	

FPAC Staff Present

Hannah Chatterjee, FPAC Manager

Madeline Smith-Gibbs, FPAC Coordinator



### C. SUBCOMMITTEE UPDATES

In lieu of presentation-style subcommittee updates, attendees participated in “subcommittee speed dating.” Over the course of three rounds, attendees met with subcommittee representatives for small group discussion of subcommittee updates.

#### 1. Anti-Hunger

FPAC manager Hannah Chatterjee gave the subcommittee update.

FPAC’s Anti-Hunger Subcommittee and the Food Access Collaborative’s Meals Access & Coordination Subcommittee had a joint meeting to educate one another about the work that each group is responsible for and discuss how to best work together. The meeting gave participants an opportunity to better understand where their time and expertise is best spent. FPAC and Collaborative staff will continue to check in regularly to ensure both groups are as effective and strategic as possible.

Anti-Hunger Subcommittee leadership met to discuss the subcommittee’s 2017 focus. Given the current political climate, subcommittee Co-Chair Steveanna Wynne felt strongly that residents need to know how decisions are made on the state and federal levels, where hunger policy is dictated. Steveanna proposed a hunger policy 101 training and will convene a steering committee of local hunger policy experts to discuss what that would look like. Speed dating participants supported the policy training idea.

For more information or to attend a meeting, please contact Co-Chairs [Steveanna Wynn](#) and [Andy Marin](#).

#### 2. Food & Health

Food & Health Co-Chair Kelly Courts led the subcommittee update.

Food & Health has been researching restrictive covenants on grocery store deeds in light of Councilwoman Bass’ recent bill banning the use of restrictive covenants. FPAC testimony, presented by FPAC member Dwayne Wharton on November 30, supported the bill but also noted that proactive incentive measures are typically needed to entice grocers to open in underserved areas.

Water quality testing in the Philadelphia School District continues and results are available online. The School District has implemented aggressive testing schedule after pressure from advocates. Food & Health has been discussing recommendations beyond testing, including allowing water bottles in classrooms and assessing water quality in terms of temperature, color, and clarity – all factors that influence water consumption.

Food & Health’s December meeting will take the form of a Happy Hour, on December 15, 4-6pm, at Le Meridian, at 1421 Arch Street.



For more information about Food & Health or to attend a meeting, contact Co-Chairs [Kelly Courts](#) and [Dwayne Wharton](#).

### 3. Good Food Procurement

Good Food Procurement Subcommittee participant and FPAC ex-officio member Jen Aquilante gave the subcommittee update.

Good Food Procurement recently released its [Good Food Catering Guide](#) to help consumers find locally-owned businesses using fair labor practices and offering food that is healthy and sustainably-sourced. This guide came out of years of work, starting with a survey of City departments to understand purchasing patterns, followed by a survey of caterers and a verification process to check the caterers' claims. The guide will be disseminated via email to all City of Philadelphia employees and the subcommittee is exploring a possible vendor fair to promote vendors who made the list.

Good Food Procurement meets on the third Monday of the month from 2:00pm to 3:30pm. If you are interested in participating, please contact interim Co-Chairs [Jen Aquilante](#) and [Catherine Bartoli](#).

### 4. Urban Agriculture

FPAC Co-Chair Amy Laura Cahn gave the subcommittee update.

The [Philadelphia Water Rate Board](#) will soon make a decision about the stormwater fee discount for gardens and farms. At public hearings hosted in October and November, FPAC and other stakeholders voiced strong support for 100% fee discounts. Implementation will begin in the new year.

Urban Agriculture has also been gathering and submitting stakeholder input for the pending Land Bank strategic plan and policies. The draft policies and plan will be released to the public for comment on December 21, 2016, with a public hearing on January 5, 2017, and written public comment due by January 9, 2017.

The subcommittee meets on the fourth Wednesday of every month from 3:30pm to 5:00pm. If you are interested in participating, please contact Co-Chairs [Nancy Kohn](#) and [Ash Richards](#).

### 5. Workforce & Economic Development

Workforce & Economic Development Chair Calvin Okunoye gave the subcommittee update.

Workforce & Economic Development meets on the fourth Tuesday of the month from 4:00pm to 5:00pm. Contact Chair [Calvin Okunoye](#) if you are interested in participating.



## 6. Zero Waste

Zero Waste Subcommittee Chair Linda Knapp gave the subcommittee update.

Zero Waste is hosting a competition to solicit designs for neighborhood-scale, in-vessel composting systems that can be used by schools and community organizations. Successful designs will be fully-enclosed and rodent-proof, able to function year-round outdoors in Philadelphia's climate, one to three cubic yards in capacity, and easily constructed and maintained. To learn more about the competition, visit <https://phillyfpac.org/compost>.

Zero Waste is looking forward to potential City Council hearings on waste reduction in 2017.

Zero Waste meets on the third Tuesday of the month from 4:00pm to 5:00pm. If you are interested in participating in the Zero Waste Subcommittee, please contact Chair [Linda Knapp](#).

## **D. PRESENTATION OF FPAC NEW MEMBER SLATE**

FPAC nominates new members twice a year, in June and December, to ensure that the number of FPAC appointed members meets the 27-35 range required by our bylaws. The Membership & Governance Subcommittee reviews nominations to select a slate to present to members for approval.

Membership & Governance Chair Bryan Fenstermaker presented the slate of nominations for FPAC membership: Kirtrina Baxter, Rickie Brawer, Kelly Courts, Noelle Dames, Jiana Murdic, Carolina Torres, and Suzanne Weltman.

## **E. VOTING ITEMS**

### 1. FPAC Nominee Slate

Appointed members approved all three nominees by paper ballot. Congratulations and welcome Kirtrina, Rickie, Kelly, Noelle, Jiana, Carolina, and Suzanne!

### 2. October 2016 Minutes

Motion by Kathy Fisher, seconded by Julianne Schrader-Ortega, to approve the October 2016 minutes with an edit adding the date to the announcement about the cooperative development hearings. Motion passed with none opposed and none abstaining.

## **F. DISCUSSION OF FPAC ATTENDANCE AND QUORUM**

While FPAC never has an empty room for general meetings, FPAC's bylaws require attendance of at least 51% of members to vote on business items, and we have struggled to reach that at many general meetings. Chairs have identified the need for a clear process about how to handle attendance and quorum issues because the administrative burden of managing attendance at meetings is becoming burdensome. Some members have had multiple unexcused absences. FPAC Co-Chairs asked members a) how strictly leadership should enforce the current



attendance policies, b) if changes to the attendance policies were in order, and c) what helps members attend meetings.

Feedback from FPAC members included strong feelings that enforcing the attendance policy is important, and demonstrated that there is some confusion about what the policies are. Solutions proposed included emphasizing attendance policies at new member orientations; checking in with members halfway through the year about their attendance; keeping members up-to-date on their attendance at meetings through a simple spreadsheet system, and sending out an email explaining the policies.

#### **G. PUBLIC COMMENT**

Public comment focused on what food policy and FPAC's work might look like under the coming presidential administration.

FPAC member Kathy Fisher and subcommittee participant Emma Kornetsky are arranging hunger advocacy 101 trainings. These trainings are usually an hour and a half long, but could be adjusted for different audiences.

Restaurant Opportunities Center will meet with employers next Tuesday, December 13, on immigration issues.

Friends of Farmworkers is doing outreach and know your rights workshops.

Someone asked a question about participatory budgeting, prompting a discussion of New York City's experience with participatory budgeting and whether Philadelphia could follow suit.

Someone raised questions about sanctuary cities. FPAC member Stephanie Dorenbosch explained the term and common misconceptions surrounding it.

Someone asked about how FPAC can share information and action alerts. Event notifications related to FPAC's work can be shared via the newsletter and social media. Co-Chairs encouraged those present to bring action items to the relevant subcommittee for discussion.

#### **H. ADJOURNMENT**

Meeting adjourned at 5:00pm.

Submitted by:

Madeline Smith-Gibbs

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